

BIDS AND AWARDS COMMITTEE

Request For Quotation (RFQ)

Date: March 19, 2018
Quotation No. DepED-18-NCR-RFQ-059

To all Eligible Bidders:

- I. Please quote your lowest price appraisal inclusive of VAT on the "Supply and Delivery of Materials for the Installation of Glass Partition @ SGOD Cubicle". This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than March 22, 2018**. For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.


ELIZALDE Q. CENA A
BAC Vice-Chairperson

II. **TOTAL APPROVED BUDGET FOR THE CONTRACT:** **Php 1,936.00**
III. **SUMMARY OF WORKS**

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	Supply and Delivery of Materials for the Installation of Glass Partition @ SGOD Cubicle (see attached Detailed Estimate / Description and schedule)	1 lot		
GRAND TOTAL:				

This is to submit our price quotations in the above indicated Item subject to the terms and conditions of this RFQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

IV. Terms and Conditions

A. Submission of Requirements

1. Signed quotation and other requirements stated below shall be placed inside a sealed envelope and shall be submitted to the Bids and Awards Committee (BAC) through the BAC Secretariat Head at CID Office, 2nd floor at DepED Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City.
2. The sealed envelope should be properly marked and contain the following information:
 - a. Name of the project to be bid in CAPITAL LETTERS
 - b. Name and address of the bidder in CAPITAL LETTERS
 - c. Address of the Procuring Entity's BAC thru the BAC Chairperson
 - d. Signature of the bidder on the flap side of the sealed envelope
3. Supplier shall submit the following requirements:
 - a. Duly signed Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.

NAME OF SUPPLIER

PROJECT: Supply and Delivery of Materials for the Installation of Glass Partition @ SGOD Cubicle

LOCATION: DIVISION OFFICE, MARIKINA CITY
OWNER: DEPARTMENT OF EDUCATION
SUBJECT: DETAILED ESTIMATE

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
1	86 x 29 x ¼ clear glass	1	pc		
2	88 x 29 x ¼ clear glass	1	pc		
				GRAND TOTAL :	

Prepared by:

Name and Signature of Supplier or duly Authorized Representative:

Contact Number: _____