REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
DIVISION OF MARIKINA CITY

BIDS AND AWARDS COMMITTEE

Request For Quotation (RFQ)

Date: **February 13, 2020**
Quotation No. **DepEd-20-SDO-RFQ-066**

To all Eligible Bidders:

I. Please quote your lowest Quotation for the Project "**PROVISION OF MAKESHIFT SHOWER ROOMS at SSS NATIONAL HIGH SCHOOL**". This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than 8:30am February 17, 2020. The Opening of Bids/Quotation shall be on the same date, 9:15 am at 4th floor, AVR, Schools Division Office, Marikina City.** For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.

ELISA D. CERVEZA
BAC CHAIPERSON

II. TOTAL APPROVED BUDGET FOR THE CONTRACT: Php 682,516.00

III. SUMMARY OF WORKS

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	PROVISION OF MAKESHIFT SHOWER ROOMS at SSS NATIONAL HIGH SCHOOL *(see attached Bill of Quantities/Summary Sheet and Program of Works/ Detailed Estimate)*	1 Lot		
			GRAND TOTAL:	

This is to submit our price quotations in the above indicated item subject to the terms and conditions of this RFQ.

Bidder's Company Name:				TIN:	
Address:					
Telephone No.:		Fax No.:		e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:				Date:	

IV. Terms and Conditions

A. Bid Documents can be obtained @ the office of the BAC Secretariat Head, 2nd Flr. CID Office, DepEd Division Of Marikina Starting February 14, 2020 From 8:00 A.M. to 5:00 P.M. Only or You May Download at Philgeps provided that You must Pay the NON Refundable Amount of One Thousand Pesos **(Php. 1,000.00)** to the Cashier's Office One (1) Hour Before The Deadline For Submission Of Quotation.

B. Submission of Requirements

1. Signed quotation and other requirements stated below shall be placed inside a sealed envelope and shall be submitted to the Bids and Awards Committee (BAC) through the BAC Secretariat Head at CID Office, 2nd floor at DepED Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City.

2. The sealed envelope should be properly marked and contain the following information:
   a. Name of the project to be bid in CAPITAL LETTERS
   b. Name and address of the bidder in CAPITAL LETTERS
   c. Address of the Procuring Entity's BAC thru the BAC Chairperson
   d. Signature of the bidder on the flap side of the sealed envelope

3. Contractor / Bidder shall submit the following requirements:
   a. Duly signed Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
   b. G-EPS / PhilGeps Registration Certificate
   c. Valid Mayor's Permit
   d. PCAB License
   e. Income/ Business Tax Return
   f. Omnibus Sworn Statement (Stating the Project to Bid)
   g. Duly Filled Up BILL OF QUANTITIES/SUMMARY SHEET AND PROGRAM of WORKS/ DETAILED ESTIMATE
   h. Site Inspection Certificate, signed by School Head or his / her Representative and attested by the Division Engineer.

V. Instructions

1. This Quotation and the Bidder's written acceptance will constitute a binding Contract between Procuring Entity and Bidder. The Procuring Entity is not bound to accept the Lowest or any Quotation received without the accompanying requirements stated above.
2. Quotation shall remain valid for a period of not less than thirty (60) calendar days after the deadline date specified for submission.
4. Quotation must be equal or lower than the Approved Budget of the Contract of the Implementing unit. The price quoted by the Contractor / Bidder shall be fixed for the duration of the bid validity and the contract.
5. Contractor / Bidder shall pick-up the contract issued in its favour within three (3) calendar days from date of receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Bidder. Thereafter, if the Contract remains unclaimed, the Contract shall be cancelled. To avoid delay in the delivery of the requesting agency's requirements, all defaulting Bidders shall be precluded from proposing or submitting substitute quotation(s) or item(s).
6. Contractor / Bidder shall be paid by the amount reflected in its quotation by the Department of Education Division of Marikina City.
7. Contractor / Bidder who accepted a contract but failed to deliver the WORKS within the time called for in the contract shall be disqualified from participating in DepED or any of DepED units' future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and it's IRR-A against the supplier.

V. Award

1. The Procuring Entity will award the contract to the Contractor / bidder whose offer has been determined to be substantially responsive and who offered the lowest evaluated price quotation.
2. The Procuring Entity reserves the right to accept or reject any quotation and to cancel the process of competition at any time prior to the award of the Contract based on valid, reasonable, and justifiable grounds as provided for in the Revised IRR of RA9184.
3. The Contractor / Bidder whose quotation has been accepted will be notified by the Procuring Entity prior to the expiration of the validity period of the Quotation.

VI. Delivery, Inspection and Acceptance

1. Delivery of WORKS shall be made within the period of Sixty (60) Calendar days upon receipt of Notice to Proceed.
2. WORKS shall be delivered at SSS NATIONAL HIGH SCHOOL, LILAC ST. CONCEPCION DOS, Marikina city.

VIII. Terms of Payment

1. Payments shall be processed after completion of the Works of at least 50% (Partial Billing)/ All the WORKS (Final Billing) listed in the BILL of QUANTITIES/SUMMARY SHEET and PROGRAM of WORKS/DETAILED ESTIMATES.

CONTRACTOR

PROGRAM OF WORKS
BILL OF QUANTITIES

REPAIR-2020-NCR-MARIKINA CITY-0025

(BILLETING SCHOOLS PALARONG PAMBANSA 2020)

School:	**SSS VILLAGE NATIONAL HIGH SCHOOL**	Date:	
School I.D:	**305-630**	Budget Allocation:	
Region:	**NCR**	Engineering and Administrative Overhead:	
Division:	**MARIKINA CITY**	Approved Budget for Contract:	**PHP 682,516.00**
Project Title:		Completion Period:	**60 calendar days**
PROVISION OF MAKESHIFT SHOWER ROOMS FOR PALARONG PAMBANSA 2020 (15units) with Wash Facility (2units)		**Minimum Required Manpower: Civil Engineer** General Foreman Mason Carpenter Helper Electrician Painter	
Location:	LILAC ST., SSS VILLAGE, CONCEPCION DOS, MARIKINA CITY	**Minimum Required Equipment:** Hand Tools Welding Machine	

Item No.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
	I. DIRECT COST					
	GENERAL REQUIREMENTS		lot	1.00		
	CONCRETE AND MASONRY WORKS (including Walkway)		lot	1.00		
	CARPENTRY WORKS		lot	1.00		
	Electrical Works		lot	1.00		
	PLUMBING WORKS		lot	1.00		
	Painting Works		lot	1.00		
	FABRICATED HAND WASH FACILITY with 3 S/S Faucets per Unit Including INSTALLATION and Cemented Flooring (Use Tubular,G.I Piping and Pre Painted Ga.24 Plain G.I Shts.)		lot	1.00		
	Sub-Total					
	II. INDIRECT COST 22% of (I)					
	Overhead Expenses (8%)					
	Contingencies (3%)					
	Miscellaneous (1%)					
	Contractor's Profit (10%)					
	Sub-Total					
	III. TAX 5% of (I+II)					
	Sub-Total					
	IV. TOTAL CONSTRUCTION COST (I + II + III)					

Prepared:

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PROGRAM OF WORKS
DETAILED COST ESTIMATE

REPAIR-2020-NCR-MARIKINA CITY-0025

PROJECT : PROVISION OF MAKESHIFT SHOWER ROOMS FOR PALARONG PAMBANSA 2020 (15units) with Wash Facility (2units)
SCHOOL : SSS VILLAGE NATIONAL HIGH SCHOOL
LOCATION: LILAC ST., SSS VILLAGE, CONCEPCION DOS, MARIKINA CITY
OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
I	**GENERAL REQUIREMENTS**							
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Safety and Health	lot	1.00					
	Disposal of Debris and other waste materials	lot	1.00					
	Sub-total							
	CONCRETE AND MASONRY WORKS (including Walkway)							
	Site Preparation	units	10.00					
	Portland Cement	Bags	60.00					
	Washed Sand	cu.m	8.00					
	Crushed Gravel 3/4"	cu.m	8.00					
	CHB 6" thk	pcs	120.00					
	CHB 4" thk	pcs	120.00					
	D10mm x 6.00 mts RSB	pcs	20.00					
	Gravel Bedding G-1	cu.m	3.00					
	Backfilling and Compaction	cu.m	4.00					
	G.I. Tie Wire	kg	2.00					
	PVC Sanitary Pipe 2"Ø x 3.0m	pcs	2.00					
	PVC Cement	cans	1.00					
	PVC Sanitary Elbow 90° x 2"Ø	lot	4.00					
	Sub-total							
	CARPENTRY WORKS							
	Plywood, Marine 1/4" x 4' x 8'	pc	80.00					
	Rough Lumber, Sun Dried, Tanguile	bd.ft	700.00					
	Finishing Nails	kg	8.00					
	CWN, Assorted	kg	12.00					
	Hinges 1-1/2	pcs	30.00					
	Barrel Bolt 3"	pcs	15.00					
	BLUE SACK 6' Width	m	30.00					
	gun tucker	pc	1.00					
	gun tucker Wire	box	4.00					
	Sub-total							
	Electrical Works							
	2.0 mm² THHN Wire, Stranded	box	1.00					
	Junction Box, 4" x 4" G.I.	pc	18.00					
	Surface Type Switch	pc	18.00					
	Flexible Hose 1/2	rolls	1.00					
	PVC Clamp 1/2	pc	120.00					
	LED Bulb 10Watts	pc	18.00					
	Receptacle 4x4	pc	18.00					
	Electrical Tape	pc	30.00					
	Sub-total							
	PLUMBING WORKS							
	G.I. Tee, 1" x 1/2"Ø	pcs	15.00					
	G.I Elbow 1/2"	pcs	15.00					
	Single Faucet With Telephone Shower	set	15.00					
	Plastic Drum (100 Liters Capacity-Heavy Duty)	pcs	15.00					
	Pale (Plastic Heavy Duty-4 Gals. Capacity)	pcs	30.00					
	Plastic Dipper (1 liter Capacity-Heavy Duty)	pcs	30.00					
	End Cap 1/2"	pcs	2.00					
	G.I. Pipe 1"Ø Sch. 40	pcs	5.00					
	G.I. Pipe -½"Ø Sch. 40	pcs	2.00					
	Teflon	roll	30.00					

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	Teflon	roll	30.00					
	P.E. Pipe 1"	M	20.00					
	P.E Coupling 1"	pcs	2.00					
	P.E Female Adaptor 1"	pcs	2.00					
	Tapping/ Installation including Needed Fittings	lot	1.00					
	Sub-total							
13.0000	**Painting Works**							
	Baby Roller	pc	5.00					
	Paint Brush #2	pc	5.00					
	Roller #7	pc	5.00					
	Enamel, Flatwall	gal	15.00					
	Enamel, Semi Gloss	gal	15.00					
	Glazing Putty	gal	5.00					
	Tinting Color	lit	1.00					
	Paint Thinner	gal	2.00					
	Sub-total							
	FABRICATED HAND WASH FACILITY with 3 S/S Faucets per Unit Including INSTALLATION and Cemented Flooring (Use Tubular,G.I Piping and Pre Painted Ga 24 Plain G.I Shts.)	Units	2.00					
	Sub-total							
I.	**DIRECT COST**							
II.	**INDIRECT COST 22% of (I)**							
III.	**TAX 5% of (I+II)**							
IV.	**TOTAL CONSTRUCTION COST (I+II+III)**							

Prepared by:

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