

**Request for Quotation (RFQ)**

Date: September 4, 2017  
 Quotation No. DepEd-17-NCR-RFQ-80

**To all Eligible Suppliers/Bidders:**

**I.** Please quote your lowest price appraisal inclusive of VAT on each/all of the Items below for the **"Materials for DAP ELLN Training."** This is subject to the Terms and Conditions of this RFQ. Submit your quotation duly signed by your representative not later than **10:00 AM of September 7, 2017. The Opening of Quotation shall be on the same date, 10:10 AM at Schools Division Office-Marikina City AVR2.** For more information please call the BAC Secretariat at Telephone No. (02) 682-39-89.

*ELISA O. CERVEZA*  
**ELISA O. CERVEZA**  
 BAC Chairperson

**II. TOTAL APPROVED BUDGET: Php 6,989**  
**Item 1 - Php 6,776.00**  
**Item 2 - Php 231.00**

**III. SUMMARY OF ITEMS/WORKS**

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1	Construction Paper	100 packs		
	Crayons	12 boxes		
	Manila Paper	40 pcs		
	Cartolina	40 pcs		
	Folders	20 pcs		
	Specialty Paper	100 pcs		
	Copy Paper short	1 ream		
2	Trash Bag	3 packs		
<b>Total</b>				

This is to submit our price quotations indicated above subject to the terms and conditions of this RSQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

**IV. Terms and Conditions**

**Submission of Requirements:**

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) at DepEd Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City through the Records Section.
- Supplier shall submit the following requirements:
  - Duly signed Invitation to Submit Quotation (RFQ). Prices shall be quoted in Philippine Pesos/Filled up detailed estimate of appraisal.
  - G-EPS/PhilGeps Registration Certificate
  - Valid Mayor's Permit and or any of the following: Latest audited financial statement, Tax clearance, Income and Business Tax Return, DTI/SEC/CDA Registration, and Omnibus Sworn Statement.