

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF EDUCATION
 NATIONAL CAPITAL REGION
 DIVISION OF MARIKINA CITY
BIDS AND AWARDS COMMITTEE



Request for Quotation (RFQ)

Date: 10/23/2020
 Quotation No. **DepEd-20-SDO-0168**
 PR No.: **2020-010-0158DO**
2020-010-0162DO

To all Eligible Suppliers/Bidders:

I. Please quote your lowest price appraisal inclusive of VAT on all/each items below for the **"Supply and Delivery of PC Components and Other IT Equipment for Schools Division Office-Marikina City Use."** This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than 9:00 A.M. of October 28, 2020. The opening of quotation shall be on the same date, 9:15 A.M. at the Division Office and/or video teleconference, Schools Division Office, Sta. Elena, Marikina City.** For more information, please call the BAC Secretariat at Telephone No. (02) 682-39-89.


ELISA Q. CERVEZA
 BAC Chairperson

II. TOTAL APPROVED BUDGET: Php 303,158.80

III. SUMMARY OF ITEMS/WORKS

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1.	<u>"Supply and Delivery of PC Components and Other IT Equipment for Schools Division Office-Marikina City Use."</u> <u>*Please see attached Detailed Estimate</u>	1 lot		
	TOTAL			

This is to submit our price quotations indicated above subject to the terms and conditions of this RFQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

IV. Terms and Conditions

A. Submission of Requirements

- Signed quotation and other requirements stated below shall be placed inside a sealed envelope and shall be submitted to the bids and Awards Committee (BAC) through the BAC Secretariat Office, 2nd floor at DepEd Division Office of Marikina City, Shoe Ave., Sta. Elena, Marikina City or through Courier Services. Soft copy of the requirements may also be sent through this email address: leilani.villanueva@deped.gov.ph

2. The sealed envelope should be properly^{1 of 3} marked and contain the following information:
 - a. Name of the project to be bid in CAPITAL LETTERS
 - b. Name and address of the bidder in CAPITAL LETTERS
 - c. Address of the Procuring Entity's BAC
 - d. Signature of the bidder on the flap side of the sealed envelope.
3. Supplier shall submit the following requirements:
 - a. Duly signed Request for Quotation (RFQ) with Filled up detailed estimate of appraisal, (Prices shall be quoted in Philippine Pesos)
 - b. G-EPS/PhilGeps Registration Certificate/Number
 - c. Valid Mayor's permit
 - d. DTI Registration or SEC Registration or CDA Registration
 - e. Income Tax Return/Business Tax Return
 - f. Omnibus Sworn Statement

V. Instructions

1. This quotation and the bidder's written acceptance will constitute a binding contract between procuring entity and bidder. The Procuring Entity is not bound to accept the lowest or any quotation received without the accompanying requirements stated above.
2. Quotation shall remain valid for a period of not less than thirty (30) calendar days after the deadline date specified for submission.
3. Quotation must be equal or lower than the approved budget of the contract of the Implementing Unit. The price quoted by the supplier/ bidder shall be fixed for the duration of the bid validity and the contract.
4. Supplier/ Bidder shall pick up the contract issued in its favour within three calendar days from date of receipt to that effect. A telephone call or fax transmission shall constitute an official notice to the bidder.

VI. Award

1. The Procuring Entity will award the contract to the supplier/bidder whose offer has been determined to be substantially responsive and who offered the lowest evaluated price quotation.
2. The Procuring Entity reserves the right to accept or reject any quotation and to cancel the process of competition and reject all quotations at any time prior to the award of the Contract, without thereby incurring any liability to the affected Supplier(s)/Bidder(s) or any obligation to inform the affected Supplier(s)/Bidder(s) of the grounds for the Procuring Entity's decision.
3. The Supplier/Bidder whose quotation has been accepted will be notified by the Procuring Entity prior to the expiration of the validity period of the Quotation.

VII. Delivery, Inspection and Acceptance

1. Service/goods for the program shall be delivered on the time and place specified in the contract/ PO.

VIII. Terms of Payment:

Payments shall only be processed after completion of the Delivery of all services listed in the Purchase Order/ Contract.

DETAILED ESTIMATE

PROJECT : "Supply and Delivery of PC Components and Other IT Equipment for Schools Division Office-Marikina City Use" (RFQ-168)

OWNER : Department of Education – SDO Marikina City

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1.	Auto Voltage Regulator 2000VA with LCD display	3 units		
2.	6U Network Cabinet, 600x600cm, front glass door with lock, dual fan, with 6-way PDU, wall mountable	1 unit		
3.	6U Network Cabinet, 600x450cm, front glass door with lock, dual fan, with 6-way PDU, wall mountable	2 units		
4.	Solid State Drive (SSD) 128GB, SSD Interface: SATA 6.0Gb/s	30 pieces		
5.	Solid State Drive (SSD) 480GB, SSD Interface: SATA 6.0Gb/s	15 pieces		
6.	RAM 4GB PC3 - 12800 240-pin DIMM	30 pieces		
7.	RAM 4GB DDR3L - 1600 (for HP 245 G5)	15 pieces		
8.	Wireless Mouse, 2.4GHz wireless connection, 10 Meter range Connect / Power: Yes, on/off switch Battery Details: 1 x AA, Optical Tracking at 1000dpi	4 units		
9.	Webcam, Full HD 1080p video calling (up to 1920 x 1080 pixels); 720p HD video calling (up to 1280 x 720 pixels) with supported clients, Supports H.264 with Scalable Video Coding and UVC 1.1 encoding to minimize its dependence on computer and network resources 78° field of view, Rightlight 2 Technology for clarity in various lighting environments, even low light, Autofocus Integrated privacy shade 2 omni-directional mics, Hi-speed USB 2.0 certified (USB 3.0 ready), Tripod-ready universal clip fits laptops, LCD, or CRT monitors	8 pieces		
10.	External Hard Drive 1TB 2.5 HDD USB 3.0	4 units		
11.	Flash Drive 16GB capacity	5 units		
12.	Uninterruptible Power Supply (UPS) 400-850 VA Single Phase AC input, battery pack up, RS232 USB port (option) RJ-11/RJ45 surge protection (option) AVR boost and buck, fastest charging capacity, auto charging T OFF Mode, 220 input/output voltage, line interactive w/ stabilizer UPS	4 units		
	nothing follows			
	TOTAL			