



## NOTICE TO PROCEED

September 16, 2020

**MR. ROBERT A. GUILLERMO**

*Authorized Representative*

**ALX Office and School Supplies Trading**

514-C Natividad St. Brgy. Sta. Clara, Pasay City

**SIR:**

The attached approved **Contract Agreement** in this **Notice to Proceed** is hereby given to **ALX Office and School Supplies Trading** that service may proceed on the “**Supply and Delivery of complete Covid-19 Personal Protective Equipment for Job Order Personnel during Sorting and Distribution of Modules,**” effective immediately.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the **Agreement** and in accordance with the **Implementation Schedule**.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to SDO-Marikina City, Shoe Avenue, Sta. Elena, Marikina City.

Very truly yours,

  
**SHERYLL T. GAYOLA**

*Asst. Schools Division Superintendent*

*OIC, Office of the Schools Division Superintendent*

I acknowledge receipt of this notice on SEPT 15, 2020

Name of the Representative of the bidder: ROBERT A. GUILLERMO

Signature of the authorized Representative: 